POSTGRADUATE INSTITUTE OF ENGLISH

THE OPEN UNIVERSITY OF SRI LANKA

P.O. Box 21, Nawala, Nugegoda, Sri Lanka

APPLICATION FOR ADMISSION TO HIGHER DEGREE PROGRAMMES BY RESEARCH

MPhil.		PhD	

1. **Name with initials: Rev/Mr/Mrs/Miss -** ....

   Names denoted by initials …………...

   …..

   * **Former Student Number at this institute (if any):** | * |

2. **Address:** ....

   …..

3. **Telephone: Home:** .... **Mobile:** ....

4. **Email :** ....

5. **Date of Birth:** ....   6. **NIC / Passport No:** ....

7. **Civil Status:** ....   8. **Gender:** M / F

9. **Occupation:** ………………………………………………………………………………………

10. **Address of Place of Work:** ………………………..…………………………………………….....

    ………………………………………………………………………………………………………..

    ………………………………………………………………………………………………………..

    Official Telephone Nos: …………………………………………………

11. **Source of Funding   :** …………………………………………………………………

12. <u>FOR FOREIGN STUDENTS ONLY</u>:

    Permanent Address (In your country): ………………………………………………………………

    ....

    ....

    Telephone No: ………………………............... **Country:** ………………………………………

    Passport No: …………………….   **Nationality:**….……………………………………

    Details of Present VISA: Valid until ……………… **Type of VISA:** Residential/ Visit/ Tourist

(Annex certified copies of acceptable certificate/s of graduation)

Applicant must make arrangements for transcripts of all degrees to be sent to the PGIE.

13. **Particulars of First Degree:** Internal ☐ External ☐ Online ☐

University : ....

Name of Degree : ....

.... Duration : ….. year/s Type : Special ☐ General ☐

Year of Graduation: …........................... Class obtained: ....

Subjects offered: ....

……...

❖ *Any other qualifications equivalent to first degree :* Recognized under UGC)

Qualifications and the Name of the Institute: ………………………………………………..

……………………………………………………………………………………………..

Subjects offered: ....

……………………………………………………………………. Year: ………………………

14. Particulars of Postgraduate Diploma/ Masters

14.1 Higher degrees/ postgraduate diplomas by course work or by course work and research:

(i) University/Institute: ....

Name of Degree: ....

……………………………………………………………….. Duration: ....

Year of Graduation: …........................ Class obtained: ....

Subjects offered: ....

(ii) University/Institute: ....

Name of Degree: ....

………………………………………………………………….. Duration: ....

Year of Graduation: …........................ Class obtained: ....

Subjects offered: ....

Title of the dissertation (A copy of the abstract should be attached)

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....

....

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14.2 Higher Degrees by research (**MPhil** *etc. if any*)

University/Institute: ....

Name of Degree: ....

………………………………………………………………………………………………….

Duration: ....   Year of Graduation: …...........................

Title of the dissertation: ((A copy of the abstract should be attached) …………………………....

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14.3 Details of Academic Publications or Presentations: (if any)

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………………………………………………………………………………………………...

15.   **Higher Degree Programme applied**   **:**   MPhil. ☐   PhD ☐

16.   **Do you intend to upgrade to PhD:**   Yes ☐   No ☐

17.   **Title of the proposed subject of research:** ....

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18.   **Any other relevant information:** ....

....

....

I have filled the appended checklist and attached copies of all relevant documents.

I certify that the above particulars are true and correct and I shall abide by all the rules and regulations of Institute.

....
Date : ....   Signature of the Applicant

CHECKLIST AND PROPOSAL GUIDELINE
FOR ADMISSION TO HIGHER DEGREE PROGRAMMES BY RESEARCH

CHECKLIST

Please place a tick for each item and where not applicable indicate so.

1. Applicant has arranged for transcripts to be sent to the PGIE. ☐

2. Copies of all degree certificates attached. ☐

3. Copies of all other relevant qualifications attached. ☐

4. Copies of abstracts of dissertations, paper presentations or published papers (if any) attached. ☐

5. A proposal that conforms to the PGIE guideline is included with the application. ☐

6. Customer copy of bank slip for application/ proposal evaluation fee of Rs. 7500/= is attached ☐

PROPOSAL GUIDELINE

The proposal should generally conform to the following guidelines:

1. A clear and unambiguous title

2. An abstract of no more than 250 words

3. Background information to the proposed study, justification, objectives, key research questions and a research methodology

   Note: It is understood that all of the above is tentative at this stage but should demonstrate the applicant's ability to present a coherent plan for research. It is also expected that the applicant demonstrates familiarity with conventions of academic writing and the ability to communicate her/his ideas clearly. The above structure is only for indicative purposes. The applicant may adopt a different format as long as it is a format generally accepted in academic proposals.

4. A tentative research plan with approximate deadlines for completing various stages of research – e.g., literature review, data collection, data analysis and writing, etc

6. A brief literature review – all citations in the APA format.

6. Length of the entire proposal (excluding abstract) to be between 3500 – 4000 words.

7. Formatting:
   The proposal should be typed in Times New Roman 12pt (or an equivalent font) with 1.5 line spacing and 1" margins. Handwritten proposals will not be accepted.